Tuesday, July 10th 2018 Bridgeview Bank Building (4753 North Broadway) 1st Floor Conference Room - 4:30pm

Terry Tuohy (Chair), David Rettker (Treasurer), Patti Eick-Hutzel, Commissioners Present:

Mark Heffron, Lesley Showers, Karl Sullivan

Commissioners Absent: Josh Reitman (Vice-Chair), Noreen Keeney (Secretary), Kelly Cheng,

Jared Dolan, Jacob Karaca,

Others in Attendance: Justin Weidl (Uptown United), John Blick (Business Partners),

Dominic Irpino (Irpino Real Estate), Cam Ngan Hoang (First Sip Café)

#### Welcome and Call to Order

a. Tuohy called meeting to order at 4:36pm.

## 2. Public Input

a. None

### 3. Approval of Minutes

a. On acceptance of minutes for the below meeting:

Motion to accept May 22<sup>nd</sup> 2018 minutes.

Motion: Rettker Second: Showers **VOTE:** Approve – All **Motion Passes.** 

b. On acceptance of minutes for the below meeting:

Motion to accept June 19th 2018 minutes.

Motion: Rettker Second: Heffron **VOTE:** Approve – All Motion Passes.

# 4. Budget and Financial Report

- Weidl presented a financial report.
  - Balance Sheet looks healthy and typical for this time of year. Accounts payable of \$175,476 is a TIF Rebate that will be paid out over the next few years. Accounts Payable of \$374,707 includes all committed funds for 2018.
  - 2018 Budget v. Actuals looks good and typical for this time of year. Staff will be ii. watching the second installments closely due to a lower EAV being reported.
  - iii. 6.08 Office Printing is over-budget when reported on a cash basis due to a December 2017 expense being paid in January 2018.

#### 5. 2019 Litter, Graffiti, and Snow Removal RFP Review

Weidl presented an RFP that was released in August 2017 for litter, graffiti, and snow removal service proposals. Weidl also presented a summary of responses for services received in August 2017. Cleanslate is currently providing the service for 2018 and their contract has an option to renew for 2019 services.

Motion to renew service contract with Cleanslate in 2019. Motion: Rettker Second: Showers **VOTE:** Approve – All **Motion Passes.** 



# 6. 2019 Work Plan, Budget, Uptown United as sole service provider for SSA #34

a. Weidl gave an overview of the 2019 budget and work plan.

Motion to approve 2019 work plan, budget, Uptown United as sole service provider for SSA #34.

**Motion:** Showers Second: Rettker **VOTE:** Approve – All **Motion Passes.** 

### 7. Security Rebate Program

a. Weidl presented a \$2,774.50 rebate request from Buena Terrace Condominium Association located at 835 W Montrose Avenue for an eight security cameras system.

Motion to approve rebate request from Buena Terrace Condominium Association for \$2,774.50.

**Motion:** Showers Second: Rettker **VOTE:** Approve – All **Motion Passes** 

#### 8. Community Events Grant Program

a. Weidl presented a \$1,000 grant request from the Institute of Cultural Affairs for a 2018 Uptown Garden Walk to occur in September 2018.

Motion to approve grant request for \$1,000.

Motion: Rettker Second: Heffron **Motion Passes VOTE:** Approve – All

b. Weidl presented a \$5,000 grant request from Chicago Market for a PopUp Under the L to occur in September 2018.

Motion to approve grant request for \$4,810.

Motion: Rettker Second: Sullivan **VOTE:** Approve – All **Motion Passes** 

#### 9. Next Meeting

a. Upon the request of Chair Tuohy, the Grant and Rebate Programs Subcommittee shall meet on Tuesday, August 21st at 4:30pm. The subcommittee shall review all grant and rebate program applications received between July 11th and August 14th. The next SSA Meeting is scheduled for Tuesday, September 25th at 4:30pm.

## 10. Adjourment

Motion to adjourn at 5:35pm.

**Motion:** Showers Second: Sullivan **Motion Passes VOTE:** Approve – All

Next Meeting: Tuesday, September 25th 2018 Submitted By: Justin Weidl, Business District Manager

